

STATE OF TEXAS
COUNTY OF JOHNSON
TOWN OF CROSS TIMBER

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The Board of Aldermen for the Town of Cross Timber, Texas, convened in regular session at the Briaroaks Fire Hall, 515 Ward Lane, Briaroaks, Texas, on Thursday, May 14, 2026, at 6:30 P.M. to consider the following agenda items.

1. **Call to Order**

Patti Meier, Mayor, opened the meeting at 6:30 P.M.

2. **Review procedure for addressing the Board and Open Meetings Act**

Mayor Meier reviewed procedures for addressing the Board and the Open Meetings Act.

3. **Roll Call**

Board members:

Patti Meier – Mayor

Present:

Absent:

 x

Kellee Ball – Mayor Pro-tem

 x

Eddie Edwards – Alderman

 x

Bridgette Sisson – Alderman

 x

Bob Sumien – Alderman

 x

Maudie Tarver - Alderman

 x

Other officials:

Kathy LaMaster, Town Secretary

 x

Mary Jo Moncrief, Town Treasurer

 x

4. **Review and approve Minutes of the April 2, 2026 meeting.**

Motion by: Tarver to approve

Second by: Ball

Voted for: Ball, Edwards, Sisson, Tarver

Voted against: none

Abstained: none

Motion passed by a vote of 4 to 0

5. **Review and approve Financial Records for March & April 2026**

Request was made to insert "auto pay" onto the income & expense report each month. As of April 30, 2026 the total amount in the general fund was \$102,580.40 and the Money Market account has \$468,306.20

Motion by: Sisson to approve

Second by: Edwards

Voted for: Ball, Edwards, Sisson, Tarver

Voted against: none

Abstained: none

Motion passed by a vote of 4 to 0

6. **Give Oath of Office and complete paperwork for new Aldermen.** Mayor Meier thanked Bridgette Sisson for all of her work to the Board. Kellee Ball and Kimberli Broome were sworn in as Alderman and Kellee Ball will serve as Mayor Pro Tem.

7. **Public Comment.** None

8. **Committee Reports:**

a. **Capital Improvements Committee**

No report, Ball to call a meeting to elect a new chairperson as Sisson has stepped down.

b. **Infrastructure Committee**

Chairman Tarver handed off the report to Alderman Broome. 811 DIG will be on Trails End Road Friday 5/15 to mark utility locations. The committee explored transitioning a road from private to public and stated the residents would need to bring the roads "up to standard" then request that the town adopt the

road as public. There was discussion about the current requirements for “up to standard” and the need to revisit that in the subdivision ordinance. Mayor Meier suggested that citizens could bring a proposal of what the residents will do to the board if they are interested in transitioning their road. Discussion about ditch and culvert maintenance should be part of the overall discussion and plans.

c. Zoning Committee

Alderman Broome requested that there be an extension for the deadline as the project is very challenging. She read a report from the committee stating that the zoning map needs to be updated and should be interactive. She will provide three quotes to the board prior to the next meeting with a recommendation from the board.

d. Social Events Committee

Movie night, June 12, 7:30-10:30, will watch the Sandlot and share time with community.

9. Discussion and possible action on 2024-2025 town audit results

Secretary LaMaster described the process and identified two minor recommendations (1) assure that carbon of deposit slips is dark and (2) maintain a list of the voluntary donations. Both of these recommendations have already been implemented.

Motion by: Broome to accept the audit Second by: Ball

Voted for: Ball, Broome, Edwards, Tarver

Voted against: none Abstained: none Motion passed by a vote of 4 to 0

10. Discussion and possible action on 3015 FM 731 nuisance property.

Mayor Meier has been in contact with TOASE drafting a letter for the property owner. Today the town received an email that was forwarded to the Alderman for consideration. The mayor asked if the board would like to provide more time to property owner (currently at one year) or proceed with legal. Secretary LaMaster will respond to the email with information that we have been sending correspondence to Nona Reed who is the Power of Attorney for the landowner.

Motion by: Broome to move forward with lawyer letter Second by: Ball

Voted for: Ball, Broome, Tarver

Voted against: none Abstained: Edwards Motion passed by a vote of 3 to 0, and 1 abstained

11. Discussion and possible action on excavating ordinance feedback from TOASE.

Tabled.

12. Discussion and possible action on Administrative Waiver – McCoy build.

Mikki McCoy read her request for an administrative waiver to the board. Her request focused on three key points (1) Unnecessary hardship and rural character, (2) lack of notice and map illegibility and (3) Proposed resolution – allow them to follow Johnson County building rules. Secretary LaMaster read the inspection response from Safebuilt noting there following deficits (1) no stamped building engineered plans, (2) no cement inspection and (3) needing a master plumber to sign off on plumbing. Other issues were cited to be corrected but these were the main three. The major issue seemed to be Safebuilt requiring engineered stamped building plans and the desire of the McCoy's to not stop the build for the amount of time that this

step would require, hence the financial hardship. Secretary LaMaster offered to summarize the board requests in an email to the McCoy's if the motion passed.

Motion by: Broome to waive the use of Safebuilt, for the McCoys to seek and pay for all independent inspections (following Johnson County code) and provide a certificate of occupancy to the town PRIOR to moving into the structure. Second by: Tarver

Voted for: Ball, Broome, Edwards, Tarver

Voted against: none

Abstained: none

Motion passed by a vote of 4 to 0

The Mayor called the meeting adjourned at 8:16pm and the remaining agenda items will move to the June agenda

13. Discussion and possible action on how zoning and subdivision platting affect each other and variances allowed.

14. Discussion and possible action on town secretary position.

15. Announcements

16. Request for future agenda items



Kathy LaMaster, Secretary

6-11-2026

Date



Kellee Ball, Mayor Pro Tem