

STATE OF TEXAS \*  
 COUNTY OF JOHNSON \*  
 TOWN OF CROSS TIMBER \*

The Board of Aldermen for the Town of Cross Timber, Texas, convened in regular session at the Briaroaks Fire Hall, 515 Ward Lane, Briaroaks, Texas, on Thursday, February 5, 2026, at 6:30 P.M. to consider the following agenda items.

**1. Call to Order**

Patti Meier, Mayor, opened the meeting at 6:30 P.M.

**2. Review procedure for addressing the Board and Open Meetings Act**

Mayor Meier reviewed procedures for addressing the Board and the Open Meetings Act.

**3. Roll Call**

Board members:	Present:	Absent:
Patti Meier – Mayor	<u>  X  </u>	<u>      </u>
Kellee Ball – Mayor Pro-tem	<u>      </u>	<u>  X  </u>
Eddie Edwards – Alderman	<u>  X  </u>	<u>      </u>
Bridgette Sisson – Alderman	<u>  X  </u>	<u>      </u>
Bob Sumien – Alderman	<u>  X  </u>	<u>      </u>
Maudie Tarver - Alderman	<u>  X  </u>	<u>      </u>
Other officials:		
Kathy LaMaster, Town Secretary	<u>  X  </u>	<u>      </u>
Mary Jo Moncrief, Town Treasurer	<u>  X  </u>	<u>      </u>

**4. Review and approve Minutes of the January 8, 2026 meeting.**

Motion by: Sisson to approve as corrected – item #13 correct spelling of Andrew Nowlin

Second by: Edwards                      Voted for: Edwards, Sisson, Sumien, Tarver

Voted against: none                      Abstained: none                      Motion passed by a vote of 4 to 0

**5. Review and approve Financial Records for January 2026.**

As of January 31, 2026 the total amount in the general fund is \$106,343.43. The Money Market account has \$464,687.58, and the Capital Improvement fund was expended and suspended.

Motion by: Sumien to approve                      Second by: Tarver

Voted for: Edwards, Sisson, Sumien, Tarver

Voted against: none                      Abstained: none                      Motion passed by a vote of 4 to 0

**6. Public Comment. None**

**7. Committee Reports:**

**a. Capital Improvements Committee**

Alderman Sisson stated the property work is in progress and should finish by the end of February. Alderman Tarver asked who was overseeing the project as the contractors seem to be doing the work different from instructed. Alderman Edwards stated that the project was not at all as presented. Mayor Meier stated that the proper procedure is to contact the committee chair to discuss concerns and then the chairperson can bring the information to the meetings. Kimberli Broome, 3350 Cross Timber Road, stated nothing is written down, there is no oversight and they are not following code for Municipalities. Mayor Meier again stated they need to contact the chairperson with concerns so that the chairperson can explore. Chairperson Sisson is aware of the changes in the cement work and the size of the trusses that are being used.

**b. Infrastructure Committee**

Current weather conditions are prohibiting work. Trophy Materials should start work on improving Trails End next week from Fowler to corner. Cross Timber pot holes repaired in next few weeks.

**8. Election Update.**

Secretary LaMaster stated there are currently 2 candidates verbally announced, but no paperwork has been submitted, candidates have until February 13, 2026. Jan & David Morrow have agreed to serve as Election Judge and Alternate Election Judge for May 2, 2026 election. Mayor Meier stated that if there are insufficient candidates the election will be cancelled and the Board would appoint open positions.

**9. Discussion and possible action to approve 3300 Trails End Road variance request.**

Alfonso & Andrea Rubalcaba presented their request for the placement of a tiny house (520 sq ft) for the length of the build and property improvement. The structure would become the pool house in the future. Variance was requested for time period of one year. Alderman Tarver stated this was similar to previously approved variances.

Motion by: Tarver to approve 1 year variance

Second by: Edwards

Voted for: Edwards, Sisson, Sumien, Tarver

Voted against: none

Abstained: none

Motion passed by a vote of 4 to 0

**10. Discussion and possible action on ordering a General Election for May 2, 2026, approving the Order of Election and Notice of Election.**

Secretary LaMaster stated the town is no longer filing both an ordinance and an order, but will only file the Order of Election which is governed by the State.

Motion by: Sisson to adopt both documents

Second by: Sumien

Voted for: Edwards, Sisson, Sumien, Tarver

Voted against: none

Abstained: none

Motion passed by a vote of 4 to 0

**11. Discussion and possible action on creating a Zoning Ordinance revision committee.**

The committee was posted on social media and the following individuals volunteered: Mikki McCoy, Kimberli Broome, Chris Liebum (via zoom) and Aldermen Maudie Tarver & Eddie Edwards. Alderman Tarver will call the first meeting to elect a chairperson, scribe and monthly updates will occur. LaMaster will provide previous notes to Tarver.

Motion by: Sisson approved first meeting tasks

Second by: Tarver

Voted for: Edwards, Sisson, Sumien, Tarver

Voted against: none

Abstained: none

Motion passed by a vote of 4 to 0

**12. Discussion and possible action on creating an events committee.**

The committee was posted on social media and the following individuals volunteered: Sonia Capps, Laura Adams, Claire Thompson, Kimberli Broome, & Sarah Elliott. Kimberli Broom will call the first meeting to elect a chair, scribe and assure updates to Board. Additional volunteers will be need for events.

Motion by: Tarver

Second by: Sisson

Voted for: Edwards, Sisson, Sumien, Tarver

Voted against: none

Abstained: none

Motion passed by a vote of 4 to 0

**13. Announcements**

Requesting more election candidates

**14. Request for future agenda items**

- Sharon Bates, 6950 South Drive, would ask that the board look into 4051 South Drive possibly placing a second mobile home on the property.

**15. Adjournment**

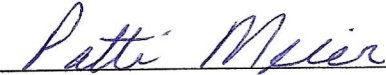
There being no further business, the meeting was adjourned at 7:12 P.M.



Kathy LaMaster, Secretary

3-13-2026

Date



Patti Meier, Mayor