

STATE OF TEXAS
COUNTY OF JOHNSON
TOWN OF CROSS TIMBER

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The Board of Aldermen for the Town of Cross Timber, Texas, convened in regular session at the Briaroaks Fire Hall, 515 Ward Lane, Briaroaks, Texas, on Thursday, March 13, 2025, at 6:30 P.M. to consider the following agenda items.

1. **Call to Order**

Patti Meier, Mayor, opened the meeting at 6:30 P.M.

2. **Review procedure for addressing the Board and Open Meetings Act**

Mayor Meier reviewed procedures for addressing the Board and the Open Meetings Act.

3. **Roll Call**

Board members:

	Present:	Absent:
Patti Meier – Mayor	<u> X </u>	<u> </u>
Kellee Ball – Mayor Pro-tem	<u> X </u>	<u> </u>
Tim Linendoll – Alderman	<u> X </u>	<u> </u>
Ron McCullough – Alderman	<u> </u>	<u> X </u>
Bridgette Sisson – Alderman	<u> X </u>	<u> </u>
Bob Sumien - Alderman	<u> </u>	<u> X </u>

Other officials:

Kathy LaMaster, Town Secretary	<u> X </u>	<u> </u>
Mary Jo Moncrief, Town Treasurer	<u> X </u>	<u> </u> arrived @ 7:16

4. **Review and approve Minutes of the February 6, 2025 meeting.**

Alderman Ball asked if the Money Market account was variable interest, response was yes.

Motion by: Linendoll to approve as written

Second by: Ball

Voted for: Ball, Sisson, Linendoll

Voted against: none Abstained: none Motion passed by a vote of 3 – 0

5. **Review and approve Financial Records for February 2025.**

As of February 28, 2025 the total amount in the general fund is \$28,946.44. The Money Market account has \$450,335.30 with the amount of \$49,158.59 allotted to the capital improvement fund.

Motion by: Sisson to approve as written

Second by: Linendoll

Voted for: Ball, Sisson, Linendoll

Voted against: none Abstained: none Motion passed by a vote of 3 to 0

6. **Public Comment.** Ralph Ollman, 3301 Trails End, queried whether the 8 acres of property had sold and been approved to rezone, suggested the Aldermen discuss property taxes and the need for Town Marshall with duties & responsibilities.

7. **Committee Reports:**

a. **Capital Improvements Committee**

Chairman Linendoll presented three plumbing quotes to connect the ADA restroom. SE&D was the lowest bid @ \$1678.35 by Sergio Espino. Upon completion of plumbing then we can do septic and concrete. The

7. Committee Reports:**a. Capital Improvements Committee**

Chairman Linendoll presented three plumbing quotes to connect the ADA restroom. SE&D was the lowest bid @ \$1678.35 by Sergio Espino. Upon completion of plumbing then we can do septic and concrete. The electrician completed his work on the container. The committee is having a difficult time obtaining concrete quotes, they will continue to work on this task.

b. Infrastructure Committee

Mayor Meier suggested reestablishing this committee after the election.

8. Discussion and possible action on adopting the 2024 International Property Maintenance Code.

Mayor Meier explained the adoption of this code would be similar to adopting the International Building Code. Adoption would allow the Safebuilt compliance officer to cite sections of violations. Mayor Meier read the caption of Ordinance 2025-02 Adoption of the 2024 International Property Maintenance Code.

Motion by: Linendoll to approve accept the ordinance

Second by: Ball

Voted for: Ball, Sisson, Linendoll

Voted against: none

Abstained: none

Motion passed by a vote of 3 to 0

9. Discussion and possible action on zoning violation at 3015 FM 731.

Mayor Meier described the process taken by Safebuilt Inspector to visit the property, research Texas Law and write the report on the status of the property. Now that the Property Maintenance Code has been adopted Mayor Meier will send a certified letter to the property owner (Jeremy Collins) with information about the adoption of the ordinance. Further, after publication in the Cleburne Times the information will be sent out to all property owners in the upcoming newsletter. Alderman Ball to contact Don Massey to explore if there are any options to assist the property owner in the clean-up.

David Morrow stated that the residents have started some clean-up of the area. Ralph Ollman suggested we send the letter certified. Paige Linendoll, 7000 Weatherby, suggested if we get multiple complaints after residents learn of the Property Maintenance that we combine Safebuilt visits to reduce costs.

Motion by: Linendoll motioned to approve the Mayor writing a letter to property owner and announcement of the ordinance in the upcoming Newsletter.

Second by: Sisson

Voted for: Ball, Sisson, Linendoll

Voted against: none

Abstained: none

Motion passed by a vote of 3 to 0

10. Discussion and possible action on cement pad costs and other town property improvements.

The Board approved the plumbing recommendation of SE&D for \$1678.35 as recommended by the committee.

Motion by: Sisson to approve recommendation

Second by: Linendoll

Voted for: Ball, Sisson, Linendoll

Voted against: none Abstained: none Motion passed by a vote of 3 to 0

11. Discussion and possible action on a welcome letter or committee development.

Tabled

12. Discussion and possible action on Election Judge and Alternate Judge

Mayor Meier asked if anyone in at the meeting was interested in serving in this capacity. David & Jan Morrow asked about the duties, date and then agreed to serve in this capacity. Secretary LaMaster will follow up with information.

Motion by: Sisson

Second by: Linendoll

Voted for: Ball, Sisson, Linendoll

Voted against: none Abstained: none Motion passed by a vote of 3 to 0

13. Discussion and possible edits on new election laws for website.

Secretary LaMaster informed the Board that the new laws require early voters to be listed with their VUID on the website. She stated this will involve more coordination and several individuals offered assistance.

Motion by: Sisson

Second by: Ball

Voted for: Ball, Sisson, Linendoll

Voted against: none Abstained: none Motion passed by a vote of 3 to 0

14. Discussion and possible action on scheduling a zoning ordinance workshop.

Mayor Meier suggested a three hour workshop to address the zoning changes that would be open to the residents. This strategy would allow us to move through the document in a more fluid manner. Secretary LaMaster suggested a Saturday following a Thursday night meeting and Mayor Meier instructed the aldermen to send Saturday availability to Secretary LaMaster.

Motion by: Sisson

Second by: Linendoll

Voted for: Ball, Sisson, Linendoll

Voted against: none Abstained: none Motion passed by a vote of 3 to 0

15. Announcements

Mayor Meier discussed the need for a newsletter that would announce the new Property Code, Property Taxes and share vision of town property improvements. Concerning the property taxes the mayor researched any potential changes to resident taxes, the only change would affect the Johnson County Emergency Response increasing to \$100-150 annually. Mayor Meier stated that property taxes would not be needed if residents made their voluntary contributions and she will highlight this concept. Alderman

Ball suggested incorporating the information about road costs. Ollman stated that while the town has existed for 34 years we have only accumulated funds for the past 10 years due to sales tax funds.

16. Request for future agenda items

- Adjust fee schedule for Safebuilt Property Inspections

17. Adjournment

There being no further business, the meeting was adjourned at 7:44 P.M.



Kathy LaMaster, Secretary



Date



Patti Meier, Mayor