

**TOWN OF
CROSS TIMBER**

SIGN PERMIT APPLICATION

Temporary

Permanent

DATE _____

PERMIT NO. _____

LEGAL DESCRIPTION OF PROPERTY

STREET ADDRESS _____

DESCRIPTION OF PROJECT - must follow Zoning Ordinance Sign Schedule

CONSTRUCTION VALUE \$ _____

SUBCONTRACTORS / or INSTALLATION COMPANY

- Electrical Contractor: _____
- Sign Company: _____

PERMIT APPLICANT INFORMATION

Contractor / Homeowner _____ E-Mail Address _____
Address _____ Phone / Cell # _____
City/State/Zip _____ Fax # _____

Signature of Permit Applicant _____ Please Print Name _____

Permit Fee \$ _____

Released for Construction _____ Date _____

3225 Cross Timber Road
BURLESON, TEXAS 76028

crosstimbertx@att.net
TELEPHONE: 817-929-9239

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CROSS TIMBER**

SIGN PERMIT APPLICATION

SUBMITTAL CHECKLIST

The City has in effect City of Cross Timber Zoning Ordinance, Amended January 31, 2018. Please refer to the Cross Timber Zoning Ordinance, Article IV, Section 20 documents for preparation of your plans, the ordinance can be accessed through the town website (www.crosstimbertx.com). Plans must include all of the following checklist items or will not be accepted for review. Please allow minimum of (10) working days for review.

***SUBMIT (2) COPIES OF THE FOLLOWING:**

- Sign Plan**
 - Sign maximum area, height of sign, number of signs, setback and spacing
 - Provide an image if possible with all dimensions

- Site Plan**
 - Must show location of sign on property and measurement to property lines and roads

The permit becomes null and void if work or construction authorized is not commenced within 180 days or if construction or work is suspended or abandoned for a period of 180 days at any time after work is commenced.

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. THE GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR PERFORMANCE OF CONSTRUCTION.

Signature of Applicant

Date

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