

STATE OF TEXAS \*  
 COUNTY OF JOHNSON \*  
 TOWN OF CROSS TIMBER \*

The Board of Aldermen for the Town of Cross Timber, Texas, convened in regular session at the Briaroaks Fire Hall, 515 Ward Lane, Briaroaks, Texas, on Thursday, March 14, 2024, at 7:00 P.M. to consider the following agenda items.

**1. Call to Order**

Mayor Pro-tem Ball opened the meeting at 7:00 P.M.

**2. Review procedure for addressing the Board and Open Meetings Act**

Mayor Pro-tem Ball reviewed procedures for addressing the Board and the Open Meetings Act.

**3. Roll Call**

Board members:	Present:	Absent:
Patti Meier – Mayor	_____	__X__
Kellee Ball – Mayor Pro-tem	__X__	_____
Tim Linendoll – Alderman	__X__	_____
Ron McCullough – Alderman	__X__	_____
Bridgette Sisson – Alderman	_____	__X__
Bob Sumien - Alderman	__X__	_____
 Other officials:		
Kathy LaMaster, Town Secretary	__X__	_____
Mary Jo Moncrief, Town Treasurer	__X__	_____
Wava McCullough, Town Administrator	_____	__X__

**4. Review and approve Minutes of the February 8, 2024 meeting.**

Motion by: Sumien motioned to approve as presented

Second by: Linendoll

Voted for: Ball, Linendoll, Sumien, McCullough

Voted against: none

Abstained: none

Motion passed by a vote of 4 – 0

**5. Review and approve Financial Records for February 2024.**

As of February 29, 2024 the total amount in the bank is \$408,995.05 in the general fund with the amount of \$81,070.71 allotted to the capital improvement fund. The 50% storage deposit will be moved to capital improvement fund next month during financials.

Motion by: Linendoll to approve financials as presented

Second by: Sumien

Voted for: Ball, Linendoll, Sumien, McCullough

Voted against: none

Abstained: none

Motion passed by a vote of 4 to 0

**6. Public Comment.**

none

**7. Committee Reports:**

**a. Capital Improvements Committee**

The committee obtained three quotes for town property dirt work and electrical work for the new storage building. After review the committee recommends R&S Electric (\$2424) and Howard's Hobby (\$1425) to complete the work.

**b. Infrastructure Committee**

Chairman McCullough updated the aldermen on test work of asphalt and diesel on Cross Timber Road to determine the longevity of patches with truck traffic. He also mentioned building a drag box. Additionally, he wants to speak with Commissioner Wooley about reinstating the county policy where municipalities can enter an Interlocal Agreement concerning roads to make the repairs affordable. FYI, the updated Johnson County Interactive Map provides precinct and commission information for roads and properties. Further, Alderman McCullough stated we might need to consider hiring either a retired or unemployed city manager to oversee road work process, especially if we moved forward with a project over \$50K where we would need to determine specifications and initiate a sealed bid process.

Alderman Sumien stated he thought the board had expressed considerable concern about the drag box on Cross Timber Road idea two months ago due to lack of training, application and traffic management. Alderman Linendoll stated that was his recollection also.

Secretary LaMaster reminded the board that approximately 4-5 months ago Alderman McCullough had informed the board about the expense of the sealed bid process, using Pacheco Koch for development, and that is why we had been going down different paths. Alderman McCullough stated that given the challenges of managing the bidding process and the concerns over the drag box on Cross Timber Rd, the remaining good option would be an interlocal agreement. Alderman McCullough asked if there were any objections to meeting with the county commissioner appropriate for the section of Cross Timber Rd in discussion to ask that the interlocal option be reinstated. There were no objections.

Patricia Anthony – queried if the town had insurance and that might replace the need for someone to oversee the project.

Mary Jo Moncrief – stated if we hired someone to oversee the process it would require specific employment guidelines.

Mayor Pro-tem wrapped up the discussion and agreed that Chairman McCullough work on the Interlocal Agreement aspect.

**8. Approval of Election Judge and Alternate Election Judge.**

Early Voting Clerk LaMaster identified Brittany Beazley as the Election Judge and Paige Linendoll as the Alternate Election Judge for the May 4, 2024 election. The board supported these individuals.

**9. Discussion and possible action on bank investments and bond sign-off by Mayor.**

Mary Jo Moncrief explained that the town on occasion is contacted per Banking Compliance Regulations to approve the release of bonds from securing our town funds. Rather than seeking board approval each time this occurs she was asking the board to approve signature authority to the Mayor in these processes. Patricia Anthony stated that she had spoken to her bank and we could obtain an investment account with no concerns. Mayor Pro-tem Ball suggested we place the investment discussion on the next agenda.

Motion by: Sumien motioned to provide the mayor approval to sign bond release forms as long as town funds are not at jeopardy by the action.

Second by: Linendoll

Voted for: Ball, Linendoll, Sumien, McCullough

Voted against: none

Abstained: none

Motion passed by a vote of 4 to 0

**10. Discussion of and possible action on town property prep work for storage unit.**

The Capital Improvements Committee recommend the board accept R&S Electrical and Howard's Hobbies to perform the work. Alderman Sumien asked if the electrician would warranty the work, Alderman Linendoll reminded the group it was just a connection from pole to box, not wiring the unit. It was suggested that Alderman Linendoll call DIG 811 prior to proceeding with the work.

Patricia Anthony mentioned her grandson, Craig, would be willing to install a fence between his house and town property if the town purchased the necessary supplies. Mayor Pro-tem suggested that the fence discussion be added to a future agenda.

Motion by: Sumien to approve the committee recommendations and for Tim Linendoll to oversee the process.

Second by: Linendoll

Voted for: Ball, Linendoll, Sumien, McCullough

Voted against: none

Abstained: none

Motion passed by a vote of 4 to 0

**11. Discussion and possible edits on purchasing town property sign**

Tabled until Mayor Meier returns and can detail the proposed sign

**12. Discussion of and possible action on cancellation of April 2024 meeting**

Motion by: Linendoll to support meeting cancellation

Second by: Ball

Voted for: Ball, Linendoll, Sumien, McCullough

Voted against: none

Abstained: none

Motion passed by a vote of 4 to 0

**13. Announcements**

- Town Secretary LaMaster discussed the need for volunteers to cover shifts for the upcoming early voting and election day voting. She will post on the Facebook page but would also like everyone to reach out to neighbors.
- Patricia Anthony recapped that her property at the top of the hill will need to have a holding tank installed for the septic, and current septic crushed.

**14. Request for future agenda items**

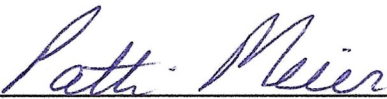
Bank Investments, town property fence, property sign

**15. Adjournment**

There being no further business, the meeting was adjourned at 8:02 P.M.

  
\_\_\_\_\_  
Kathy LaMaster, Secretary

5-15-2024  
Date

  
\_\_\_\_\_  
Patti Meier, Mayor