

STATE OF TEXAS *
 COUNTY OF JOHNSON *
 TOWN OF CROSS TIMBER *

The Board of Aldermen for the Town of Cross Timber, Texas, convened in regular session at the Briaroaks Fire Hall, 515 Ward Lane, Briaroaks, Texas, on Thursday, January 11, 2024, at 7:00 P.M. to consider the following agenda items.

1. Call to Order

Patti Meier, Mayor, opened the meeting at 7:01 P.M.

2. Review procedure for addressing the Board and Open Meetings Act

Mayor Meier reviewed procedures for addressing the Board and the Open Meetings Act

3. Roll Call

Board members:

	Present:	Absent:
Patti Meier – Mayor	<u> x </u>	<u> </u>
Kellee Ball – Mayor Pro-tem	<u> </u>	<u> x </u>
Tim Linendoll – Alderman	<u> x </u>	<u> </u>
Ron McCullough – Alderman	<u> x </u>	<u> </u>
Bridgette Sisson – Alderman	<u> </u>	<u> x </u>
Bob Sumien - Alderman	<u> x </u>	<u> </u>

Other officials:

Kathy LaMaster, Town Secretary	<u> x </u>	<u> </u>
Mary Jo Moncrief, Town Treasurer	<u> </u>	<u> x </u>
Wava McCullough, Town Administrator	<u> </u>	<u> x </u>

4. Review and approve Minutes of the November 9, 2023 meeting.

Motion by: Linendoll motioned to approve with the following change: item 3: Roll Call, change Bob Sumien from appointed to present.

Second by: Sumien

Voted for: McCullough, Linendoll, Sumien

Voted against: none

Abstained: none

Motion passed by a vote of 3 – 0

5. Review and approve Financial Records for November & December 2023.

As of December 31, 2023 the total amount in the bank is \$400,455.89 in the general fund with the amount of \$77,642.38 allotted to the capital improvement fund.

Motion by: McCullough to approve financials

Second by: Sumien

Voted for: McCullough, Linendoll, Sumien

Voted against: none
Abstained: none
Motion passed by a vote of 3 to 0

6. Adopt Ordinance #2024-01 ordering a General Election for May 4, 2024, approving the Order of Election and Notice of Election.

Motion by: Sumien to approve as written
Second by: McCullough
Voted for: McCullough, Linendoll, Sumien
Voted against: none
Abstained: none
Motion passed by a vote of 3 to 0

7. Approve leasing the AutoMark Voting Machine from Johnson County for the Election.

Motion by: Linendoll
Second by: Sumien
Voted for: McCullough, Linendoll, Sumien
Voted against: none
Abstained: none
Motion passed by a vote of 3 to 0

8. Public Comment.

none

9. Committee Reports:

a. Capital Improvements Committee

Chairman Tim Linendoll shared the revised Flying J bid for a 30' x 40' building, the quote was \$69,260. The committee suggests starting without insulation and AC, with rough ins only. McCullough suggested the committee should obtain three bids for the new dimensions. The committee will bring 3 bids to the next meeting along with a recommendation.

Paige Linendoll, Mayor Meier and Town Secretary LaMaster met with a representative from Sugar Hill Engineering on the town property concerning the existing septic system. He will work with Johnson County to determine if the current system has an inspection on file. Once that is determined the town will know whether a new system will be required.

Maudie Tarver noticed that there was an error on the Flying J bid showing 10" instead of 10'. She also questioned whether insulation was included and was told it was not.

b. Infrastructure Committee

Chairman McCullough shared information from J. Pyott Company concerning the option to purchase a drag box. If the town had a drag box then more roads could be improved at a lower cost using town labor. However, there was concern over management of traffic control, expertise and other issues in using the town residents as labor. There was discussion about exploring hot lay over the existing surface for the entire length of Cross Timber Road which was previously quoted as \$2/sq. ft. Also to determine if the price would increase with approaching the project in sections. Chairman McCullough will research and bring the information to the next meeting.

10. Review and discussion of audit results, conducted December 11, 2024.

Town Secretary LaMaster read the recommendations from the audit (1) increase the annual budget for TML, Municipal Court Fees, and Municipal Clerk Association, and (2) increase the annual budget for the website to assure sufficient funds to cover all annual expenses.

11. Discussion and possible action on Ordinance #2024-02, amended fee schedule.

Question on the inclusion of the solar cost, Mayor Meier stated that we will remain the permitting agency and use Safebuilt for inspections. United Cooperative Services can review, but are not able to permit the projects.

Motion by: McCullough to accept as written.

Second by: Linendoll

Voted for: McCullough, Linendoll, Sumien

Voted against: none

Abstained: none

Motion passed by a vote of 3 to 0

12. Discussion of and possible action regarding nuisance ordinance, first section.

Town Secretary LaMaster sought clarification on how the board would like to receive the document and how long to wait for feedback. The board suggested she send out a reminder and then assemble all comments in the next draft. Item Tabled.

Motion by: Sumien to table until February.

Second by: McCullough

Voted for: McCullough, Linendoll, Sumien

Voted against: none

Abstained: none

Motion passed by a vote of 3 to 0

13. Discussion and possible edits on zoning ordinance Article III, section 17-105, #5-8

Discussion on whether to include change of ownership as a component to item 5 resulted in deleting 5a and not including change of ownership for non-compliance. Next month review will be of sections 18 & 19.

14. Announcements

- Mayor Meier brought up modular homes built off-site and then placed on slab as something the town should consider as appropriate.
- Town Secretary LaMaster suggested sending out candidate information via email to the town residents.
- Town Secretary LaMaster also stated the town needs an election judge and alternate judge for the May 4, 2024 election.
- Maudie Tarver announced that the Johnson County Ballot Board is seeking new members and specifically they need democrats.

15. Request for future agenda items

none

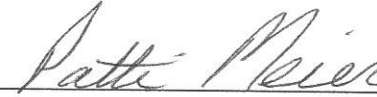
16. Adjournment

There being no further business, the meeting was adjourned at 9:07 P.M.



Kathy LaMaster, Secretary

2-8-2024
Date



Patti Meier, Mayor