

STATE OF TEXAS *
 COUNTY OF JOHNSON *
 TOWN OF CROSS TIMBER *

The Board of Aldermen for the Town of Cross Timber, Texas, convened in regular session at the Briaroaks Fire Hall, 515 Ward Lane, Briaroaks, Texas, on Thursday, July 13, 2023, at 7:03 P.M. to consider the following agenda items.

1. Call to Order

Patti Meier, Mayor, opened the meeting at 7:03 P.M.

2. Review procedure for addressing the Board and Open Meetings Act

Mayor Meier reviewed procedures for addressing the Board and the Open Meetings Act

3. Roll Call

Board members:	Present:	Absent:
Patti Meier – Mayor	<u> x </u>	<u> </u>
Kellee Ball – Mayor Pro-tem	<u> </u>	<u> x </u>
Tim Linendoll – Alderman	<u> x </u>	<u> </u>
Ron McCullough – Alderman	<u> x </u>	<u> </u>
Bridgette Sisson – Alderman	<u> </u>	<u> x </u>
Brittany Beazley – Alderman	<u> x </u>	<u> </u>

Other officials:

Kathy LaMaster, Town Secretary	<u> x </u>	<u> </u>
Mary Jo Moncrief, Town Treasurer	<u> x </u>	<u> </u>
Wava McCullough, Town Administrator	<u> </u>	<u> x </u>

4. Review and approve Minutes of the June 8, 2023 meeting.

Motion by: McCullough motioned to accept with spelling correction in item 9, thoroughfare

Second by: Linendoll

Voted for: Beazley, McCullough, Linendoll

Voted against: none

Abstained: none

Motion passed by a vote of 3 – 0

5. Review and approve Financial Records for June 2023.

Total amount in the bank is \$360,870.70 in the general fund with the amount of \$68,945.40 allotted to the capital improvement fund. Mayor discussed two items on the budget statement (1) double payment to TML, check will be returned, and (2) correction of an entry from March 2023, originally listed in legal notices actually an election cost so entry was moved to the correct category. Secretary noted May sales tax was very low.

Motion by: Linendoll to approve financials

Second by: Beazley

Voted for: Beazley, McCullough, Linendoll

Voted against: none

Abstained: none

Motion passed by a vote of 3 to 0

6. Public Comment

None

7. Committee Reports:

a. Capital Improvements Committee

Committee did not meet last month as they were waiting on data requests. Within the last few days they did receive four estimates for variations on the town building. Russell Broome submitted three variations (1) Full building turn-key \$331K, (2) open pavilion \$120K and (3) pavilion with bathroom & office \$220K. A fourth estimate from Flying J for a building shell with stubbed plumbing and electrical, & a bathroom \$126K. The Committee will be meeting in the next month and making recommendations. Secretary LaMaster suggested the committee consider the septic costs, property survey and explore presenting project in phases to meet fiscal limits.

Paige Linendoll clarified interpretation of “turn-key” requirements for the board.

Patricia Anthony suggested a property survey might be obtained from the Gables.

b. Infrastructure Committee

Chairman McCullough obtained information from Johnson County that Interlocal Agreements on roadwork were still banned. Bid language for roadways produced a document of over 50 pages with highly technical language. Based on this information Chairman McCullough will reach out to Pacheko Koch for their expertise in the necessary steps of the building process.

8. Discussion and possible action on Town Traffic Ordinance & updates.

Alderman Beazley updated the board on recent conversations with Trophy Material. The King property will become a full operation site for Trophy Materials, including buildings and full time foreman in the near future. Work on the property to accommodate 20-30 trucks daily has begun and includes a wait area and circular access. Currently they are flattening the hill and creating drive paths. Prior to pursuing the traffic ordinance, Mayor Meier and Secretary LaMaster will meet with Trophy Materials representatives on community traffic concerns/issues and road repairs.

Motion by: McCullough table item 8 so the Mayor can meet with concerned parties.

Second by: Linendoll

Voted for: Beazley, McCullough, Linendoll

Voted against: none

Abstained: none

Motion passed by a vote of 3 to 0

9. Discussion and possible action on Bryan Jamison – safety seminars.

Bryan Jamison, Town of Cross Timber Emergency Management Coordinator, and Mayor Meier discussed scope of services for residents. Jamison has three trainings available (1) Active Shooter, (2) Stop the Bleed, and (3) CPR & AED use. These would be free trainings for Cross Timber residents and it was estimated that three dates would be necessary to accommodate interest.

Motion by: Beazley motioned to allow Jamison to provide the trainings.

Second by: McCullough

Voted for: Beazley, McCullough, Linendoll

Voted against: none

Abstained: none

Motion passed by a vote of 3 to 0

10. Discussion and possible action on quotes for surveying town property.

Itemed tabled.

11. Discussion and possible action on first draft of fee schedule & Safebuilt services

Secretary LaMaster met with representatives of Safebuilt where they presented their new streamline fee schedule. As the board was seeking to update the fee schedule, these changes will impact our new fee structure and the board needs to provide input. LaMaster will send out three documents to the board (1) Safebuilt costs, (2) current fee schedule and (3) working document for new fees. Board members will be asked to provide feedback within two weeks to keep this project moving forward.

12. Discussion and possible action on United Cooperative Internet Franchise Agreement.

Mayor Meier informed the board about being contacted by United Cooperative concerning an Internet Franchise Agreement. A majority of Cross Timber residents use the current UC internet fiber. The document was reviewed, and in the first year the town will receive 2% of franchise fees, and within five years the town will receive 5% of the franchise fee. Three changes were suggested (1) number the ordinance in relation to our current 2023 ordinances, (2) change City Council to Board of Alderman, and (3) change City reference to Town.

Motion by: Linendoll motioned to accept the agreement with changes.

Second by: McCullough

Voted for: Beazley, McCullough, Linendoll

Voted against: none

Abstained: none

Motion passed by a vote of 3 to 0

13. Discussion and possible edits on zoning ordinance Article III, section 17

Item tabled until August by Mayor

14. Announcements

- Mayor Meier believes that Hilltop Deaux is a good addition to the town and encouraged residents to try the fare. Sarah Elliott mentioned they have added salads to the menu to provide a healthy choice.
- Alderman Beazley discussed the request from the Frantz family for yard work assistance and that she had contacted Don Massey who is a member of the Hope team at Pathway. Don has contacted the family and will let the town know when he can coordinate a community work day.

15. Request for future agenda items

- Fee schedule and third party inspectors
- Review zoning Article III section 17

16. Adjournment

There being no further business, the meeting was adjourned at 8:27 P.M.

Kathy LaMaster, Secretary

Date

Patti Meier, Mayor