

STATE OF TEXAS \*  
 COUNTY OF JOHNSON \*  
 TOWN OF CROSS TIMBER \*

The Board of Aldermen for the Town of Cross Timber, Texas, convened in regular session at the Briaroaks Fire Hall, 515 Ward Lane, Briaroaks, Texas, on Thursday, June 8, 2023, at 7:00 P.M. to consider the following agenda items.

1. **Call to Order**

Patti Meier, Mayor, opened the meeting at 7:00 P.M.

2. **Review procedure for addressing the Board and Open Meetings Act**

Mayor Meier reviewed procedures for addressing the Board and the Open Meetings Act

3. **Roll Call**

Board members:	Present:	Absent:
Patti Meier – Mayor	_x_	_____
Kellee Ball – Mayor Pro-tem	_____	_x_
Tim Linendoll – Alderman	_x_	_____
Ron McCullough – Alderman	_x_	_____
Bridgette Sisson – Alderman	_x_	_____
Brittany Beazley – Alderman	_____	_x_

Other officials:

Kathy LaMaster, Town Secretary	_x_	_____
Mary Jo Moncrief, Town Treasurer	_____	_x_
Wava McCullough, Town Administrator	_____	_x_

4. **Review and approve Minutes of the May 11, 2023 meeting.**

Motion by: Sisson to approve minutes as presented

Second by: Linendoll

Voted for: Sisson, McCullough, Linendoll

Voted against: none

Abstained: none

Motion passed by a vote of 3 – 0

5. **Review and approve Financial Records for April 2023.**

Total amount in the bank is \$358,415.66 in the general fund with the amount of \$68,327.44 allotted to the capital improvement fund. Mayor mentioned TML increased workman’s compensation threshold to \$1000, uncertain of the impact to our premium at this time.

Motion by: Linendoll to approve financials

Second by: McCullough

Voted for: Sisson, McCullough, Linendoll

Voted against: none

Abstained: none

Motion passed by a vote of 3 to 0

**6. Public Comment**

Russell Broome spoke to the agenda item #10 for solar installation permit fees. He informed the board that United Cooperative Services has an application on their website and inspection process that is free.

**7. Committee Reports:**

**a. Capital Improvements Committee**

Tim Linendoll is the new chair of committee. The focus is to find a strategy that might stay under the \$100K threshold and result in a slab, metal building and completed ADA bathroom and office. This could then be followed by phases for additional components. The committee reached out to Jason Priest for a quote for a slab with brick ledge and ADA bathroom. Russell Broome was present and stated that he will have his quotes within the week, and that currently all three scenarios seem to be under \$500K. The committee will be bringing forward the newer bids in July.

Patricia Anthony asked for clarification on building guidelines and was told that we need to follow Municipal Building Code of Texas which has additional requirements.

**b. Infrastructure Committee**

The committee will be developing municipal contract language to start the bid process. We need to state specifically what we are seeking to standardize quotes. Russell Broome is going to share contract language and bids from his city contract. Steve Anthony and David Arellano were acknowledged and thanked for filling in the Cross Timber holes from curve to FM 731.

**8. Discussion and possible action on town property fence quotes from May.**

Alderman Sisson had bids from Moseley Fence (\$3K) and Freeman Fence (\$4K), both using the same materials and putting in concrete. Some discussion about pole fencing and it was mentioned this was more cost. The Mayor provided some historical information concerning the property and necessity for a fence. Patricia Anthony stated that many of those issues no longer exist as property owners have changed. Discussion of a property survey and replat were also discussed. Decision was to table the fence quotes and seek pursuing a survey and replat process for the property.

Motion by: Sisson motion to table fence quotes in favor of pursuing a new survey and begin the replat process.

Second by: Linendoll

Voted for: Sisson, McCullough, Linendoll

Voted against: none

Abstained: none

Motion passed by a vote of 3 to 0

**9. Discussion and possible action on development of a Traffic Ordinance.**

Purpose of the Traffic Ordinance would be for safety of citizens. Alderman Sisson had researched several towns in Johnson County to find examples and it seems for some items we are lacking a precedent. Items mentioned for inclusion include in the ordinance: 20 mph; no thru trucks; a specific number of trucks on the road at one time; no blocking houses, streets and maintain a thoroughfare; turn radius needed for emergency vehicles; operating hours, holidays and days of week to allow.

Kimberly Broome asked if the town had talked with Trophy Materials about re-doing the road upon completion of the project. Yes, however we have no certain end date and the roads are deteriorating. Steve Anthony suggested going to TX-Dot for road signs (located at I-20 and McCart). Sarah Elliott provided suggested language of no stopping, standing or parking.

Motion by: McCullough motioned for the Mayor to reach out to TML with the items above, based on feedback draft an ordinance and send to town Attorney for input.

Second by: Sisson

Voted for: Sisson, McCullough, Linendoll

Voted against: none

Abstained: none

Motion passed by a vote of 3 to 0

**10. Discussion and possible action on establishing a solar panel installation fee.**

Mayor stated based on information from Russell Broome this is a non-issue, we will refer individuals to United Cooperative for application and inspections. Secretary LaMaster updated the board on the process for updating the current fee schedule and will have more information at the July meeting. Russell Broome questioned if the board had thought about third-party inspectors – where homeowners would pay inspectors directly. Board will discuss with fee schedule in July.



**11. Review and discuss zoning ordinance Article III, sections 13-14**

These two sections were tabled in May until the board could seek information from other towns. Minimal information was found, yet discussion on percentage of lot could be for storage, and landscaping were issues discussed.

**12. Announcements**

- Secretary LaMaster mentioned an upcoming Informational Letter to Residents and queried e-copies versus only mail copies. Decision was made to send to all email addresses, include on Facebook page, and mail to others.
- Mayor Meier queried the board concerning safety courses - CPR, Active Shooter, Fire Extinguishers, etc. TML was suggested as a resource as was Fort Worth Combative School. Patricia Anthony offered Hilltop Deaux as a possible outdoor venue.
- Mayor Meier mentioned a request for Alderman emails and whether we should pursue town email addresses. Based on the ease of central clearing it was decided that we would filter all email through the town email.

**13. Request for future agenda items**

- Survey of property quotes, Re-plat – from Capital Improvements committee
- Fee schedule and third party inspectors
- Review zoning Article III section 17

**14. Adjournment**

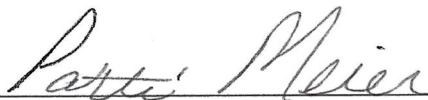
There being no further business, the meeting was adjourned at 8:47 P.M.



Kathy LaMaster, Secretary

7-13-2023

Date



Patti Meier, Mayor