

STATE OF TEXAS  
COUNTY OF JOHNSON  
TOWN OF CROSS TIMBER

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The Board of Aldermen for the Town of Cross Timber, Texas, convened in regular session at the Briaroaks Fire Hall, 515 Ward Lane, Briaroaks, Texas, on Thursday, April 13, 2023, at 7:00 P.M. to consider the following agenda items.

1. **Call to Order**

Patti Meier, Mayor, opened the meeting at 7:00 P.M.

2. **Review procedure for addressing the Board and Open Meetings Act**

Mayor Meier reviewed procedures for addressing the Board and the Open Meetings Act

3. **Roll Call**

Board members:	Present:	Absent:
Patti Meier – Mayor	<u>  x  </u>	<u>      </u>
Kellee Ball – Mayor Pro-tem	<u>      </u>	<u>  x  </u>
Greg Peeples – Alderman	<u>      </u>	<u>  x  </u>
Ron McCullough – Alderman	<u>  x  </u>	<u>      </u>
Bridgette Sisson – Alderman	<u>  x  </u>	<u>      </u>
Brittany Beazley – Alderman	<u>  x  </u>	<u>      </u>
Other officials:		
Kathy LaMaster, Town Secretary	<u>  x  </u>	<u>      </u>
Mary Jo Moncrief, Town Treasurer	<u>      </u>	<u>  x  </u>
Wava McCullough, Town Administrator	<u>      </u>	<u>  x  </u>

4. **Review and approve Minutes of the March 9, 2023 meeting.**

Motion by: Sisson to approve as corrected, item #11 to change the motion to clarify structure was not approved, item #15 to change word optic to conflict of interest.

Second by: McCullough

Voted for: Sisson, McCullough

Voted against: none

Abstained: Beazley

Motion passed by a vote of 2 – 0 - 1

5. **Review and approve Financial Records for March 2023.**

Total amount in the bank is \$328,573.11 in the general fund with the amount of \$66,173.05 allotted to the capital improvement fund. Sisson sought clarification for Safebuilt, was informed it is our inspectors.

Motion by: Beazley  
Second by: McCullough  
Voted for: Beazley, Sisson, McCullough  
Voted against: none  
Abstained: none  
Motion passed by a vote of 3 to 0

6. **Public Comment**

none

7. **Committee Reports:**

a. **Capital Improvements Committee**

The committee met on March 30 and had several recommendations for the board. (1) quotes should be generated to provide the BoA with an approximate cost for construction, this would also yield a realistic time frame for starting construction, (2) Building should have a standing seam metal roof of the type without exposed fasteners and roof should have a greater pitch over the building and a reduced pitch over the porches, (3) A brick ledge should be poured with the foundation, and (4) steel stud construction is likely a better long-term value. Discussion also highlighted benefit to a design/build approach. Sisson, Massey and Linendoll to seek bids during the next few weeks. Secretary LaMaster to locate the town property survey and determine if there is a digital copy.

b. **Infrastructure Committee**

The committee met on April 12, and had a productive meeting where they discussed bar ditches and road repair. Alderman Beazley began reaching out to utilities so they could mark the area and she will continue by contacting Dig-811. The committee recommended creating bar ditches and doing road repair at the same time. Next step is to meet with utilities and determine strategies for moving forward.

8. **Discussion of possible action on selection of new lawn care service.**

Secretary LaMaster posted to Nextdoor seeking interested lawn care services, the post received over 1200 views, yet only two parties responded. Hayden Jones bid \$50 for mowing and trimming. JD's Lawn Service bid \$65 to mow, trim, small cleanup, haul away small limbs and keep property neat. The Board selected JD's lawn service as our new provider.

Motion by: McCullough to use JD's Lawn Service as our new provider  
Second by: Sisson  
Voted for: Beazley, Sisson, McCullough

Voted against: none  
Abstained: none  
Motion passed by a vote of 3 to 0

**9. Discussion and possible action on Bar Ditches and Road Repair.**

Tabled as discussion was incorporated into committee reports.

Motion by: Sisson to table  
Second by: McCullough  
Voted for: Beazley, Sisson, McCullough  
Voted against: none  
Abstained: none  
Motion passed by a vote of 3 to 0

**10. Discussion and possible action on Tarver property zoning violation, 3800 Trails End**

Maudie Tarver was present and stated that the trailer is empty with no inhabitants. Water will be shut off to trailer after clean-up has occurred. Based on this information there was no additional action by the board.

**11. Discussion and possible action on Tarver zoning violation, 4350 West Tarver Rd**

Maudie Tarver was present and stated that the trailer is not being lived in, but is still being worked on so remains in that location. The complainant did not come to the meeting so the board took no further action.

**12. Discussion and possible action on fee schedule**

Suggested change to the permit costs based on conditioned areas only. The board needs additional information on charges for Solar and Alarm Systems prior to establishing fees. The Mayor will work with the secretary and treasurer to seek information and clarification.

Motion by: Sisson to table for further information  
Second by: McCullough  
Voted for: Beazley, McCullough, Sisson  
Voted against: none  
Abstained: none  
Motion passed by a vote of 3 to 0

**13. Discussion and possible action on zoning ordinance Article III, sections 10 & 11 updates**

Suggestions mirrored changes to section 9 and included: remove satellite receive only antenna, Delete Section 10-115 and 11-115 per HB 2439. Update Standards (a) to verbiage & nomenclature used by Johnson County. Sisson to send language to Secretary LaMaster so summary of this section can be created. Sections 12-14 will be addressed next month.


**14. Announcements**

- Need additional election volunteers
- Conference call with Dallas contractor on April 19<sup>th</sup> @ 11am re: low cost housing
- Trails End Road update

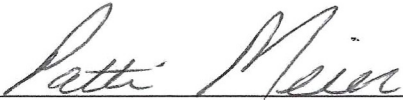
**15. Request for future agenda items**

**16. Adjournment**

There being no further business, the meeting was adjourned at 8:51 P.M.

  
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Kathy LaMaster, Secretary

5-11-2023  
Date

  
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Patti Meier, Mayor