

STATE OF TEXAS \*  
COUNTY OF JOHNSON \*  
TOWN OF CROSS TIMBER \*

The Board of Aldermen for the Town of Cross Timber, Texas, convened in regular session at the Briaroaks Fire Hall, 515 Ward Lane, Briaroaks, Texas, on Thursday, July 14, 2022, at 7:00 P.M. to consider the following agenda items.

1. **Call to Order**

Patti Meier, Mayor, opened the meeting at 7:00 P.M.

2. **Review procedure for addressing the Board and Open Meetings Act**

Mayor Meier reviewed procedures for addressing the Board and the Open Meetings Act

3. **Roll Call**

Board members:

	Present:	Absent:
Patti Meier – Mayor	<u>  x  </u>	<u>      </u>
Kellee Ball – Mayor Pro-tem	<u>      </u>	<u>  x  </u>
Greg Peeples – Alderman	<u>  x  </u>	<u>      </u>
Ron McCullough – Alderman	<u>  x  </u>	<u>      </u>
Bridgette Sisson – Alderman	<u>  x  </u>	<u>      </u>
Brittany Beazley – Alderman	<u>  x  </u>	<u>      </u>

Other officials:

Kathy LaMaster, Town Secretary	<u>  x  </u>	<u>      </u>
Mary Jo Moncrief, Town Treasurer	<u>      </u>	<u>  x  </u>
Wava McCullough, Town Administrator	<u>  x  </u>	<u>      </u>

4. **Review and approve Minutes of the May 12, 2022 meeting**

Motion by: Sisson to approve with corrections – change Alderman to Aldermen

Second by: McCullough

Voted for: Peeples, Beazley, McCullough, Sisson

Voted against: none

Abstained: none

Motion passed by a vote of 4 to 0

5. **Review and approve Financial Records for March 2022**

Total amount in the bank is \$279,555.46 in the general fund with the amount of \$54,515.28 allotted to the capital improvement fund. When listing two payments to same company identify month.

Motion by: Peeples

Second by: Sisson

Voted for: Peeples, Beazley, McCullough, Sisson

Voted against: none

Abstained: none

Motion passed by a vote of 4 to 0

6. **Public Comment**

None

7. **Committee Reports:**

a. **Capital Improvements Committee**

Chairman McCullough and committee will be moving forward with architect/designer. Soil test will need to be done. Committee will work to clarify scope of various contractors focusing on the need to finalize the design. Town Secretary to contact Burleson regarding the minimum amount a town can spend on a project prior to bid process.

b. **Infrastructure Committee**

Chairman McCullough plans to explore the crack sealer repair device for purchase and assess material costs.

8. **Review proposed Budget for FY 2022-23.**

Mayor identified changes, aldermen suggested increases in some categories based on scope of impending projects. Moving ahead with Public Hearing on September 8, 2022 and secretary will complete various requirements and postings.

Motion: Sisson motioned to conduct Public Hearing on the 2022-23 budget.

Second by: Peeples

Voted for: Peeples, Beazley, McCullough, Sisson

Voted against: none

Abstained: none

Motion passed by a vote of 4 to 0

9. **Discussion and possible action to adopt a records retention schedule from Texas State Library and Archive Commission.**

Mayor provided background on topic. Past-Mayor Wava McCullough discussed current "keep all" system. Aldermen want to review the TSL schedules and Secretary will send out via email for their review.

Motion: Beazley motioned to table this topic until more information provided.

Second by: McCullough

Voted for: Peeples, Beazley, McCullough, Sisson

Voted against: none

Abstained: none

Motion passed by a vote of 4 to 0

10. **Discussion and possible action to appoint Bryan Jamison as Emergency Management Coordinator for Cross Timber.**

Mayor introduced Bryan who provided information on his background and the role of the EMC.

Motion: Sisson motioned to appoint Jamison as EMC

Second by: McCullough

Voted for: Peeples, Beazley, McCullough, Sisson

Voted against: none

Abstained: none

Motion passed by a vote of 4 to 0

**11. Discussion and possible action concerning town website**

Aldermen discussed the essential components, value of town website to residents, and need to modernize and create greater functionality across devices as essential to new site.

Motion: Sisson motioned to obtain three bids if needed

Second by: Peeples

Voted for: Peeples, Beazley, McCullough, Sisson

Voted against: none

Abstained: none

Motion passed by a vote of 4 to 0

**12. Discussion and possible action on reconstruction and/or speed bump for the corner of Trails End and Cross Timber.**

Mayor suggested converting the area to a 3-way stop, aldermen discussed how current 3-way stops were being ignored in town. After discussion the board did not support the speed bump but sent the issue to the Infrastructure Committee for their recommendations. Item tabled until further information.

**13. Announcements**


Tom Jones health update. Mayor updated board that the current Estate Sales will not be weekly, but rather 2 or 3 annually and will be treated to garage sales.

**14. Request for future agenda items**

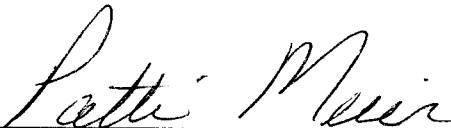
How to allocate unspent budget dollars within current accounts, continued review of the zoning ordinance project for aldermen

**13. Adjournment**

There being no further business, the meeting was adjourned at 8:47 P.M.

  
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Kathy LaMaster, Secretary

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Date 9/8/22

  
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Patti Meier, Mayor