

STATE OF TEXAS  
COUNTY OF JOHNSON  
TOWN OF CROSS TIMBER

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The Board of Aldermen for the Town of Cross Timber, Texas, convened in regular session at the Briaroaks Fire Hall, 515 Ward Lane, Briaroaks, Texas, on Thursday, February 9, 2023, at 7:00 P.M. to consider the following agenda items.

1. **Call to Order**

Patti Meier, Mayor, opened the meeting at 7:03 P.M.

2. **Review procedure for addressing the Board and Open Meetings Act**

Mayor Meier reviewed procedures for addressing the Board and the Open Meetings Act

3. **Roll Call**

Board members:	Present:	Absent:
Patti Meier – Mayor	<u>  x  </u>	<u>      </u>
Kellee Ball – Mayor Pro-tem	<u>      </u>	<u>  x  </u>
Greg Peeples – Alderman	<u>  x  </u>	<u>      </u>
Ron McCullough – Alderman	<u>  x  </u>	<u>      </u>
Bridgette Sisson – Alderman	<u>  x  </u>	<u>      </u>
Brittany Beazley – Alderman	<u>  x  </u>	<u>      </u>
Other officials:		
Kathy LaMaster, Town Secretary	<u>  x  </u>	<u>      </u>
Mary Jo Moncrief, Town Treasurer	<u>  x  </u>	<u>      </u>
Wava McCullough, Town Administrator	<u>      </u>	<u>  x  </u>

4. **Review and approve Minutes of the November 10, 2022 & January 17, 2023 meeting.**

To achieve quorum the approval of the minutes were taken separately rather than together as different alderman were absent at each meeting. Alderman McCullough requested future minutes that require an amendment include more detail and description in the minutes when the change is described.

November 10, 2022 – Alderman Beazley noted that her name was misspelled in # 8, the spelling will be corrected from Beasley to Beazley.

Motion by: Beazley to approve with spelling correction in # 8

Second by: McCullough

Voted for: Peeples, Beazley, McCullough

Voted against: none

Abstained: Sisson as she was not at the meeting

Motion passed by a vote of 3 – 1 - 0

January 17, 2023

Motion by: McCullough to approve with no corrections

Second by: Sisson

Voted for: Peeples, Sisson, McCullough

Voted against: none

Abstained: Beazley as she was not at the meeting

Motion passed by a vote of 3 – 1 – 0

5. **Review and approve Financial Records for November & December 2022 & January 2023.**

Total amount in the bank is \$321,583.61 in the general fund with the amount of \$63,720.51 allotted to the capital improvement fund.

Motion by: Peeples to approve all three months

Second by: Beazley

Voted for: Peeples, Beazley, McCullough, Sisson

Voted against: none

Abstained: none

Motion passed by a vote of 4 to 0

6. **Public Comment**  
none

7. **Committee Reports:**

a. **Capital Improvements Committee**

The committee is organizing a task list and determining if a professional needs to create the document for an architect, Alderman Sisson will contact Texas Municipal League for guidance in government buildings requirements. Town Secretary LaMaster requested that the committee also work on a list of expenses that will be associated with the new building so a line item can appear in the 2023-2024 Town Budget.

b. **Infrastructure Committee**

Alderman Beazley updated the board concerning her recent interactions with Trophy Materials. She met with Tim Trammel, CEO to inform him that the truck route from their stock pond project to FM 731 was on private and town roads and has resulted in significant damage to these roads. Mr. Trammel listened to Alderman Beazley's concerns but did not have a clear solution, he did mention that Trophy materials might be able to assist with road

repair at the end of their project which is currently open ended. Alderman Beazley then contacted the town lawyer concerning the same topic and options available to the town. The lawyer was going to research a similar small town road issue that might provide guidance and continue the discussion with Alderman Beazley on Friday February 10th. Goal of these meetings is to arrive at a solution to the road issue, and to obtain a legally binding document for road reparations if Trophy Materials is agreeable.

Discussion on current costs of crushed asphalt, drag boxes and pavers in relation to the town purchasing these items for ongoing usage. The Mayor charged the committee to have the discussion concerning a long term plan to determine feasibility of all Cross Timber roads becoming town owned rather than private to assure infrastructure stability.

**8. Review and discussion of audit results conducted December 6, 2022.**

Process and recommendations were discussed (described in detail on audit document-permanently filed) by the board.

Motion by: Sisson to approve and accept audit committee process and recommendations

Second by: McCullough

Voted for: Peeples, Beazley, McCullough, Sisson

Voted against: none

Abstained: none

Motion passed by a vote of 4 to 0

**9. Discussion and possible action on 7801 Windy Hill property of Olga Nikitina.**

Owner Olga Nikitina requested approval to build a Clayton Manufactured home on a slab as her permanent home. The Board tabled this item until the town secretary can get additional information as to permit needs, building specs and inspection process.

Motion by: Sisson to table

Second by: Peeples

Voted for: Peeples, Beazley, McCullough, Sisson

Voted against: none

Abstained: none

Motion passed by a vote of 4 to 0

**10. Discussion and possible action on Interlocal Agreement with Johnson County re: ETJ**

Alderman McCullough sought clarification that the board would retain control of town properties and specifically what would happen on projects that occurred in both an ETJ and town property. Accepting this agreement would create consistency in the ETJ that does not exist at the present time.

Motion by: Beazley to approve

Second by: Peeples

Voted for: Peeples, Beazley, McCullough, Sisson

Voted against: none

Abstained: none

Motion passed by a vote of 4 to 0

**11. Discussion and possible action to repair the corner of Cross Timber Road @ Trails End**

Bids have been obtained for this project, DFW Paving bid \$46K, a verbal quote similar in price to DFW Paving and Mayor Meier worked with Russell Broome who bid \$21K. Difference in bids possibly based on price of materials as Russell Broome can get Fort Worth bulk pricing. Board would like more written detail prior to accepting the bids, so the Mayor will work with Russell Broome to clarify his bid and have similar appearance to DFW Paving bid. Board agreed that this road repair needs to be done in March or April. Two additional 30 mph speed signs will be placed on 12' poles on both sides of the corner.

Motion by: McCullough to table until March

Second by: Beazley

Voted for: Peeples, Beazley, McCullough, Sisson

Voted against: none

Abstained: none

Motion passed by a vote of 4 to 0

**12. Discussion and possible action on speed limit adjustments to Cross Timber Road**

Item was combined with discussion in item #11

**13. Discussion and possible action on zoning ordinance updates.**

Multiple Aldermen stated they did not know the Texas law well enough to be reading and determining the zoning ordinance updates and wanted to turn project over to lawyers. Mayor Meier stated that solution would be cost prohibiting and suggested that the group review similar small town documents and make suggestions which can then be checked for

legality. Since several months have gone by with no successful review, the Mayor suggested that working on smaller sections might increase productivity of the project. This was agreed upon, motion to table discussion this meeting and in March discuss Article III, Section 9.

Motion by: Sisson to table

Second by: McCullough

Voted for: Peeples, Beazley, McCullough, Sisson

Voted against: none

Abstained: none

Motion passed by a vote of 4 to 0

**14. Announcements**

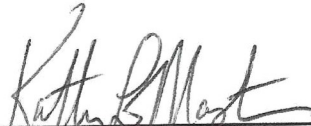
none

**15. Request for future agenda items**


- Alderman McCullough would like the board to review and adjust the Fee Schedule to more accurately reflect costs to the town.
- Town Secretary LaMaster informed the board that an Election Judge and Alternate Election Judge need to be identified after the Candidates for election are submitted.

**16. Adjournment**

There being no further business, the meeting was adjourned at 9:10 P.M.

  
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Kathy LaMaster, Secretary

3-9-2023  
Date

  
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Patti Meier, Mayor